

## **ToRs for Poverty Monitoring and Evaluation Specialist SPRSM-Unit Balochistan at Quetta.**

**Job Category:** Programme Management

**Project Name:** Strengthening PRS Monitoring Project (SPRSMP) Balochistan

**Post Title:** Poverty Monitoring and Evaluation Specialist

**Total Position:** 1

**Department:** UNDP (NIM)

**Gender:** Doesn't Matter (Women are highly encouraged to apply)

**Job type:** Special Services Agreement (SSA)

**Duty Station:** Quetta, SPRSM Office Civil Secretariat.

**Qualification:** Masters degree in Economics, Management Sciences, Statistics, Development Studies or other relevant fields.

**Minimum Experience:** At least 5-7 years of relevant work experience. Preference will be give to incumbent who has:

- Experience of work with issues related to poverty reduction particularly survey research.
- Familiarity with working on computer based databases and data analysis packages like SPSS.
- Excellent written and spoken English apart from national language.

**Apply by:** July 03, 2012

**Posted on:** June 27, 2012

### **Background and Job Description:**

The PRSP Secretariat underpins the government's institutional mechanism for poverty monitoring. The PRSP Secretariat has been mandated with the overall lead in coordinating, monitoring, evaluating, and tracking the implementation of the PRSP; and reporting progress on anti-poverty public expenditures, intermediate social indicators, and final outcomes. A critical input in achieving the targets set out in the PRSP-II is the effective utilization of anti-poverty public expenditures.

The purpose of the Strengthening PRS Monitoring project is to strengthen institutional capacities for results-based monitoring and evaluation of poverty reduction strategies (PRS) and has the following three outputs:

1. Public spending and allocations in pro-poor sectors analysed reviewed and analysed through a gender lens to better understand the contribution and needs of men and women
2. Quality, collection, analysis and management of PRSP data improved at national and province levels
3. National engagement in PRSP monitoring mobilized through participatory processes

Strengthening PRS Monitoring PMU Balochistan is joint initiative of UNDP and Planning & Development Department Government of Balochistan to support the Government's

institutional mechanism for poverty monitoring. The PRSP Cell has been mandated with the overall lead in coordinating, monitoring, evaluating, and tracking the implementation of the PRSP-II; and reporting progress on anti-poverty public expenditures, intermediate social indicators, and final outcomes.

The PM&E will be administratively responsible to PPM/PPD SPRSM-Quetta.

### **Deliverables & Responsibilities**

(Time bound and based on deliverables on every month)

The tasks and responsibilities of the Poverty M&E Specialist would include:

- Assist in implement the monitoring and evaluation framework/matrix as provided in the PRSP II document
  
- Collect and maintain databases (including micro data) for various data series of the government including sub-national surveys and build a simplified data bank for ready reference
  
- Assist in Streamline the mechanism for tracking, monitoring, and evaluating of PRS intermediate indicators and outcome indicators in consultation with the provincial government agencies
  
- Help out in Institutionalize monitoring and evaluation system in provincial PRS implementing agencies
  
- Evaluate and report on the adequacy of various indicators for any mid course corrections
  
- Work in close coordination with the AGS office in devising mechanisms for reporting district level anti-poverty expenditures with the institutionalization of district level accounting process
  
- Coordinate with Controller General of Accounts, Accountant General of Pakistan Revenues, and provincial Accountant General's offices for tracking, compiling and analyzing anti-poverty expenditure on quarterly basis
  
- Support in preparation in Quarterly and Annual Reports for the PRSP Secretariat
  
- Regularly provide material to update the website
- Present Monthly report on assignments given as per ToRs
  
- Any other job assigned related to the functions of PRS Monitoring Secretariat as assigned by PPD/PPM of PRS Monitoring Project