

Terms of Reference: Research Associate – Social Sector Analysis

Job Category: Programme Management

Project Name: Strengthening PRS Monitoring Project (SPRSMP) Balochistan

Post Title: Research Associate – Social Sector Analysis

Total Position: 1

Department: UNDP (NIM)

Gender: Doesn't Matter (Women are highly encouraged to apply)

Job type: Special Services Agreement (SSA)

Duty Station: Quetta, SPRSM Office Civil Secretariat.

Qualification: Bachelor Degrees, preferably Masters Degree in Social Sciences.

Minimum Experience: 3 years working experience in similar assignment.

Apply by: July 03, 2012

Posted on: June 27, 2012

Background and Job Description:

The PRSP Secretariat underpins the government's institutional mechanism for poverty monitoring. The PRSP Secretariat has been mandated with the overall lead in coordinating, monitoring, evaluating, and tracking the implementation of the PRSP; and reporting progress on anti-poverty public expenditures, intermediate social indicators, and final outcomes. A critical input in achieving the targets set out in the PRSP-II is the effective utilization of anti-poverty public expenditures.

The purpose of the Strengthening PRS Monitoring project is to strengthen institutional capacities for results-based monitoring and evaluation of poverty reduction strategies (PRS) and has the following three outputs:

1. Public spending and allocations in pro-poor sectors analysed reviewed and analysed through a gender lens to better understand the contribution and needs of men and women
2. Quality, collection, analysis and management of PRSP data improved at national and province levels
3. National engagement in PRSP monitoring mobilized through participatory processes

Strengthening PRS Monitoring PMU Balochistan is joint initiative of UNDP and Planning & Development Department Government of Balochistan to support the Government's institutional mechanism for poverty monitoring. The PRSP Cell has been mandated with the overall lead in coordinating, monitoring, evaluating, and tracking the implementation of the PRSP-II; and reporting progress on anti-poverty public expenditures, intermediate social indicators, and final outcomes.

The research associates will be administratively responsible to PPM/PPD SPRSM-Quetta.

Responsibilities and Deliverables:

- Working on Poverty Reduction Strategy Paper (PRSP) social sector indicators and gender segregated reports
- Analyzing social sector and non-budgetary expenditures data/information received from the line departments and working on Annual and Quarterly Progress Reports
- Developing and working on social sectors data and coordinating with districts governments/departments.
- Assisting the Project Manager (PM) on Monitoring of social sectors data/information on monthly basis
- Maintaining and tabulating non budgetary expenditures on excel sheet
- Conducting evaluation of PRSP non budgetary expenditures
- Research works like literature review on social sector particularly education and health
- Reviewing and Recommending suggestions on Social sector reports
- Tracking non budgetary Output/Outcome indicators
- Coordinating with all key stakeholders and development partners.
- Any other task assigned by the Project Manager.

Please send your CV to:

The Project Manager
Strengthening PRS Monitoring Project Balochistan
Room 16, First Floor Block 9, (Press Building) Civil Secretariat Quetta.
Or
Email to: gnmarri@yahoo.com